

Student Instructions for turnitin.com

Getting Started (Instructions for registering)

Setting up a student profile (only do this one time to create your profile)

1. Go to website: <http://www.turnitin.com>
2. Click on "New User" in upper right-hand corner
3. Select "student"
4. Enter the following: class ID : _____
enrollment password: _____
5. Enter your e-mail address.
6. Enter a NEW personal password. This should be your password for turnitin.com ONLY. WRITE IT DOWN HERE:
_____.
7. Enter your name and personal information as directed.
8. Click "I agree" to licensing agreement. Now, you're officially registered!
9. Click on "submit paper."

Note: You will only have to complete these steps once. After you enroll in the first class (ex. English 10), you don't need to set up a new profile to join another class (ex. World History). Just click on the "enroll in class" button on your main page.

How to Submit an Essay

Submitting Papers

1. Go to website: <http://www.turnitin.com>
2. Login in with your e-mail address and password at the upper right-hand corner of the website.
3. Click on the appropriate class
4. Find the appropriate essay assignment listed. Click on "submit."
5. The submission box will appear. There are two ways to submit paper.
 - A. Uploading: At the top of the box, the words "file upload" will be present. This allows you to upload your paper from a disk or document saved on the hard-drive.
 - B. Cut and Paste: You can click on the words "file upload" and choose "cut & paste." This will allow you to re-type your paper or copy and paste it from another document.
6. Be sure to enter the paper title!
7. Hit submit. WRITE DOWN the submission number. This will allow your teacher to confirm your submission.

For more help, click on the "training/getting started" button on the homepage.





The Benefits of turnitin.com

- Helps to ensure that students are turning in original work. The site searches the internet as well as other student-submitted papers.
- Provides us with another tool to teach students proper documentation for paraphrases and direct quotations.
- Allows students to access all of their past essays. For example, at the end of the year students could easily access electronic copies of their essays from the beginning of the year.
- Gives teachers access to examples of previous years' works. You can download papers from last year's students to use as exemplars for your current classes.
- Provides an easy-to-use calendar (if you want) to help students keep track of assignment deadlines.

Helpful Hints

- Play up the positives, not the negatives. Don't present this as a "We're out to get you!" campaign. Talk about how plagiarism isn't fair to other students in class, and how we can't help students to improve unless they submit original work.
- Make every student submit his/her paper. Don't make it worth a certain number of points; simply state that their paper cannot be graded until it is submitted. This ensures 100% follow-through.
- Don't just turn in papers that you "suspect" may have been plagiarized. In the past, this has caused parents to make accusations of unfair treatment, etc.
- Give students a deadline for submission. I usually say that they are due to turnitin.com by midnight the day the paper is due. Even so, set up the assignments to accept "late" submissions. This way they are flagged as being late, but students still have the ability to submit them.
- In order to set up an account, students need to use an e-mail address. At times, parents have objected, saying that they do not allow their students e-mail access. The system will accept any email-esque entry, even if it is not valid. For example, I could "give" a student the address janedoe@awest.com. This would be accepted, even though no such email address exists.
- The first time you have students use turnitin.com, take them to the computer lab or bring the laptops into class. Otherwise, they can become frustrated.

